

Wycombe District Council
DRAFT AUDIT COMMITTEE WORKPLAN
Work Programme – October 2018 – May 2019

Title & Subject Matter	Contact Officer	Training
25 October 2018		
<p>Implementation of agreed Internal Audit Recommendations</p> <p>Report providing an update on the progress of the implementation of recommendations that had arisen from the final reports issued during 2017/18.</p>	Business Assurance Manager	
<p>2018/19 Q2 Service Performance Report (Information Sheet)</p> <p>Report providing information on specific performance indications from July to Sept 2018.</p>	Policy Officer	
10 January 2019		
<p>Draft Audit Committee Annual Report</p> <p>Proposed Annual Report of the work of the Audit Committee which is published on the Council's website.</p>	Business Assurance Manager	
<p>Annual Review of the Risk Management Policy</p> <p>Review of the Council's Risk Management Policy and proposed changes</p>	Business Assurance Manager	
<p>Ernst & Young Annual Audit Plan & Annual Fee Letter</p> <p>The Council's external auditors work plan for 2018/19 including their work on the Statement of Accounts, Value for Money opinion and grant claims. Also the proposed audit fees for 2019/20.</p>	Chief Accountant	
<p>Certification of Grants and Claims Annual Report</p> <p>Report from the Council's External Auditors on the results of their work of the 2017/18 Housing Benefit Subsidy Claim</p>	Revenues and Benefits Manager	
<p>Strategic Risk Register – Quarter 3 Monitoring Report</p> <p>Review the updated Strategic Risk Register - Quarter 3 monitoring report.</p>	Business Assurance Manager	
<p>2018/19 Q3 Services Performance Report (Information Sheet)</p>	Corporate Policy Officer	

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Report providing information on specific performance indicators from October to December.		
May 2019		
Proposed Internal Audit Programme 2019/20 A report setting out the proposed Internal audit coverage for 2019/20	Business Assurance Manager	
Regulation of Investigatory Powers Act Annual Report (Information Sheet) Update on the use of these powers by the Council in performing its enforcement activities.	Principal Solicitor	
Health and Safety Annual Report 2018/19 & Work Programme 2019/20 Report providing an update on health and safety issues and key statistics for 2018/19 and the proposed work programme for 2019/20.	Shared Services Support Manager	
Annual Review of the Anti-Fraud and Anti-Corruption Policy Review of the current policy.	Business Assurance Manager	
Draft Annual Governance Statement To consider the draft Annual Governance Statement for 2019/20	Business Assurance Manager	
Audit Committee Terms of Reference – Self Assessment of Good Practice Report considering the annual review of the terms of reference in accordance with CIPFA	Business Assurance Manager	
EY Audit Progress Report To consider the Council’s external auditors progress report.	Chief Accountant	
EY Annual Audit and Certification Fees 2019/20 letter Proposed audit fees for 2019/20.	Chief Accountant	